



Chagfarm AGM papers 20th November 2014

Davon and Sylvan Friend

Agenda

Apologies

Minutes of AGM 2013 and matters arising

Farm report

Financial report - Adoption of Accounts 2013/14 (Propose and second)

Discussion points and feedback

A.O.B

Date of Next Meeting – Thursday 19 November 2015

1 Meeting welcome

Welcome to Chagford Community Farm's second annual general meeting! Our purpose is to enable our rural community to thrive by becoming more resilient in its production of food. Offering people an alternative to supermarket produce will play a key role in strengthening the local economy and creating new jobs over time.

2 Apologies

Catherine Relf, Gordon Murrell and Ysanne Friend.

3 Minutes of the last AGM and matters arising

The minutes of the previous AGM should be formally adopted by a proposer and a seconder, whose names should be recorded. Matters arising from the minutes should be taken in the order they appear.

4 Farm annual report

Here's a quick summary of the last year of farming:

Aims	Results 2013/14	Results 2014/15
Significant reduction in food production miles	Saved over 219,924 food miles	Saved over 219,924 food miles
Bring people together with food/ Workshops and courses	12 open days and AGM	12 open days, AGM and seven workshops and training courses
Shift people's shopping habits away from out of town supermarkets and lower welfare to local and high welfare food	30 members spent £10k	57 members with forecast spend of £14k so far
Projects completed	Spring water supply (500 metre pipe and trench), septic tank, land drain, dairy built, animal housing and two miles of fencing constructed.	Milking parlour, roofed 140m ² goat shed, excavated cheese cave and erected one mile of fencing.

Farm infrastructure: fenced 2 fields, repaired 4 roofs, completed milk bottling and cheese dairy, installed milking parlour, electrical distribution network, built and connected a toilet, excavated cheese and meat cave area, purchased and crained two shipping containers in situ. Next up works on diverting the main farm track which currently runs through the north yard, completing the cheese and meat caves, testing the milking parlour and equipment, off grid power and butchery facilities. Here is a summary of our current and future projects:

Current projects

- Operation of our milking parlour and dairy (funded - 80% complete)
- Passively cooled cheese and salami maturing facilities (funded – 60% complete)
- Roof repairs (funded - 60% complete)
- Main goat shed (funded - 50% complete)
- Outdoor kitchen (funded - 40 % complete)
- Orchard and pond (funded - 10% complete)

Future projects

- Butchery (sought funding through Princes Countryside Fund)
- Solar panels, small scale wind and battery bank (sought funding through Prince's Countryside Fund)
- Chick rearing and dispatching facilities (No funding yet sought – will talk to Awards for All and other farming funds).
- Micro-brewery and water bottling later on (no funding yet sought)

Goats: We have 6 female goats for milking, they are mostly 20 months old and we hope they will kid in February so we can have our own milk by May/ June next year. We also have 6 male goats that we are rearing for meat.

Pigs: We have 4 large black pigs and 2 smaller Kune Kune pigs. The large black pigs root and dig up the ground to forage and the smaller pigs graze on grass. The large blacks are enjoying the nut fall in the woods. We won't be continuing to keep Kune Kunes as we don't have the access to the acres of pasture that they need.

Chickens: We've had great feedback on our chickens and have now produced 6 batches since we started farming. Each batch is improving as we learn more about their diet and health. We've experimented with having two batches in the same field at the same time and it worked well without the chicks being bullied. This is how we hope to get continuity as we have had some poor feedback when we've bought other organic chickens in.

Bees: It's been a mixed year for our bees, we lost a few hives over winter – then gained a swarm and purchased three hives in the summer. We only harvested 10 honeycomb frames and 45lbs of honey. We don't have enough of our own to provide over winter so will continue to supply Peter Hunts honey until our next harvest next summer.

Member communications: We will continue to send out monthly communications and addhoc emails using mailchimp. We are building another release of our website which will include the ability for members to check their balance/ statement and potentially amend their orders. This will be released as soon as possible.

Workshare roles: We currently have Laura and Algis and are looking for others. We now have permission from the landlord to have woofers on the farm.

5 Financial report and summary

Detailed Trading account for the period October 2012 to 31st March 2014

	<u>2014</u>	£
Sales		
Sales goods		2,038
Sales membership		11,504
Grants		1,750
Donations		15,484
Bank interest		3
Total		<u>30,779</u>
Expenses		
Purchases		
Livestock	2,775	
Goods for resale	8,451	
Dairy costs	495	
Vet & AI	561	
Feed hay & straw	2,308	
Sundry & haulage	957	
Closing stock difference	<u>(2,525)</u>	
		<u>13,022</u>
Gross profit		<u>17,757</u>
Administration		
Wages&salaries	2750	
Rent	675	
Insurance	686	
Heat & Light	85	
Vehicle & Travel	4249	
Diesel	399	
Machinery repairs	202	
Farm repairs	2454	
Set up costs new build	11410	
Office costs	915	
Advertising	407	
Training	315	
Professional fees	1249	
Bank charges& interest	911	
Depreciation	1453	
Sundries & subscriptions	893	
Donation	20	
		<u>29,071</u>
Net Profit (loss)		<u>(11,314)</u>

Historic and forecast financials

Financial summary	Historic Mar-13	Actual Mar-14	Forecast Mar-15	Forecast Mar-16	Notes
Income	£2,911	£30,779	£39,000	£45,000	Membership and grants/donations
Expenditure	£11,349	£42,093	£45,000	£45,000	Expenses and overheads
P/L		(£11,314)	(£6,000)	£0.00	
Reserves	£4,651	£15,685*	£1,000	£1,000	*Crowdfunding donations
Indicative members		32	57	80	

6 Discussion points

- **Recruiting new members/ business members** – in order for us to be viable we need to get to 80 to 100 members (depending on order volumes of course). We have a plan for the period to April. Suggestions for how we do this are welcome.
- **Planning application and letters of support** – If you want to show your support for our farm and new facilities please complete a template letter by adding your name and address at the top right, sign at the bottom and put a line through the final paragraph if you don't want to attend or speak at the committee meeting.
- **Organic certification** – it costs us nearly £600 a year to be certified organic. We would farm organically if weren't certified and would like your feedback on whether you would continue to support us if we weren't certified as organic. Our members are auditors in a way.
- **Recruiting two new Directors** – We have decided that we would like to make these two people Directors and would like your approval by proposing and seconding them.

Gordon Murrell

I am married with two grown-up children and three grandchildren. I have lived and worked in Sticklepath for the past 5 years but have had a home here for 18 years. (13 years of long distance commuting for work made me really appreciate the need for "local jobs"!)

I have family in Chagford and also in Cornwall. I work full-time in a European Technical Management role for a multi-national company but bring over 25 years' experience as a Chairman running a not-for-profit organisation.

I'm passionate about the principles and aims of Chagfarm and would welcome the opportunity to assist in achieving them. Apologies for not being present in person tonight due to pre-booked work commitments.

Jasmin Othman

My name is Jasmin, I'm 28 and apart from being Davon's partner, I'm here because I've got a wealth of PR experience as I spent the last four years working in London on a variety of travel and lifestyle brands. While I may not be Devon born, I'd say I was Devon bred, as I grew up on my grandparent's more conventional sheep and dairy farm in mid Devon.

Since January, I've been heavily involved with Chagfarm's copy needs, including rewriting their website content, press releases, grant applications and promotional material. I strongly believe in the local food for local people ideology and am excited to support and help grow an inspiring enterprise.

7 AOB

8 Your feedback

Please make any notes, questions or give us any feedback on this sheet